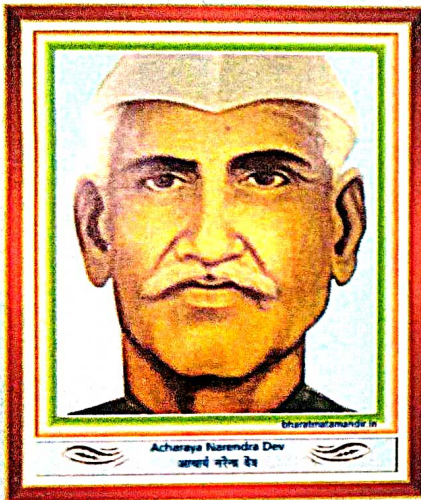


# Academic Regulations



**Narendra Dea University of Agriculture & Technology**  
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original result slip, registration card, adding/withdrawal form too, if necessary and recalculate the grade point average whenever found wrong. Each such correction shall be signed and separate entry shall be recorded for such mistakes by the checking officer.

## **15. PREPARATION OF GRADE REPORTS**

- (i) After comparison of the rolls by the checking-officer(s) is completed, the assistants shall transcribe the grades on the individual report cards.
- (ii) The teachers deputed for this purpose shall further check the transcribed grade on the student report cards and put up their signature on the individual report cards.
- (iii) The grade reports shall mention specifically both the name of the course and course number.

## **16. EVALUATION AND GRADING**

Evaluation and grading of students admitted to the degree programme shall be done on 10 point grading system in the manner summarized below:

- (i) A Course shall be a unit of instruction or segment of subject matter to be covered in a semester. It shall have a title number and credits.
- (ii) Each credit shall represent one hour lecture or 2 to 3 hours laboratory or field practical each week.
- (iii) The marks obtained by a student at various examinations prescribed in a course during a semester including final examination shall be added up. Total marks obtained in a course shall represent the percentage of marks-obtained by a student.
- (iv) The percentage of marks so obtained by a student in a course then shall be divided by 10 to work out the grade point obtained by a student in a particular course. The grade point shall be expressed correctly up to two decimal figures.
- (v) Credit point of a course shall be the product of credit hours and grade point obtained by a student. This credit point of a course shall be utilized in calculation of the grade point average.
- (vi) Grade Point Average (GPA) shall be the quotient of the total grade point obtained by a student in the courses completed by him/her during a semester divided by the total credit hours registered by the student in the semester and expressed correctly up to second decimal point.
- (vii) Overall Grade Point Average (OGPA) shall be quotient of cumulative credits points obtained by student in all the courses credited by him from the beginning of the first semester of the degree course/programme divided by the total credit hours of all the courses which student had completed up to end of a specific semester from the first semester. OGPA shall be expressed-correctly up to three decimal places.
- (viii) In under-graduate programmes, Grade Point 5.0 shall be considered as pass grade for a course and a student shall have to maintain a minimum OGPA of 5.00 in 10 point scale for successful completion and clearing the semester as well as for meeting-requirement for completion of degree.
- (ix) For M.Sc. (Ag.)/Ph.D. Degree programmes the minimum pass grade shall be 6.00 but the student shall have to maintain minimum OGPA of 6.50 for successful completion and clearing the semester as well as for meeting-requirement for completion of degree. This will also be applicable in case of continuing students of all programmes.
- (x) Students securing grade point less than 5.00 and 6.00 in undergraduate and post-graduate programmes, respectively shall fail. Such students shall be required to repeat the course

whenever offered.

- (xi) In the case of students securing less than 5.00 in U.G. and 6.00 in P.G., the actual marks/point obtained by such students, be taken into account for calculation of GPA/OGPA such students shall have to repeat the course whenever offered. However, the credits of the course in which a student has failed will be finally counted only once even though the difference in marks obtained after repetition will be shown with indication of letter, in the records of all semesters during which the course was repeated. For preparing OGPA, the credit of the repeat course shall be deducted from the total, credit of previous semester while adding it to the semester when repeated.
- (xii) The instructor shall not award any grade point in a course to a student if he/she has been permitted by the Dean to withdraw from a course.
- (xiii) Students registered for thesis research for M.Sc. (Ag.) degree shall be graded through letter grade 'S' or 'US'. 'S' means satisfactory and 'US' means unsatisfactory. In case of 'US' grade, a student shall have to repeat the thesis research work.
- (xiv) When a student is not able to appear in the final examination due to sickness or any other unavoidable reason, he/she will be awarded 'I' grade if approved by the Dean. Such a student will be awarded 'O' (zero) grade in the course.
- (xv) As regards awarding of grades to P.G. students for submission of thesis 'I' grade will be awarded if the Thesis is submitted and Viva-Voce could not be held in time before the start of next semester, such students will have to register in the next semester by paying only the registration fee.
- (xvi) If the student although registered, yet could not submit the thesis in a particular semester 'W' grade shall be awarded at the end of semester with due permission of the Dean.

#### 17. PRESERVATION OF ANSWER BOOKS

Answer books of all examinations will be shown to the student and then preserved by the concerning teacher for a period of atleast one semester and then deposited in the office of the Dean.

#### 18. USE OF UNFAIR MEANS

If a student has been found using unfair means in any test/examination, he/she shall be awarded '0' (zero) in all courses undertaken by him/her during the semester in addition to being placed on conduct probation for two semesters.

In addition to the above provision in case of unruly behavior shown during examination, such action as deemed appropriate shall be taken in accordance with regulations' by the Dean.

An example as to how grade point average shall be calculated in the 10 point scale is given in the following table.

#### 19. CALCULATION OF G.P.A. IN 10 POINT SCALE

S. N.	Course No.	Course Title	Credit	Mid Term Exam	Assignment	Practical Exam	Final Exam	Total	Grade Point	Credit Point
1	-	-	2(1+1)	30 27	- -	20 18	50 40	100 85	- 8.5	- 17.00
2.	-	-	3(2+1)	30 28	- -	20 19	50 39	100 86	- 8.6	- 25.80